

Rye Community Primary School Local Governing Board

11 September 2017

MINUTES

A meeting of Rye Community Primary School Local Governing Board was held on Monday 11th September 2017 at 4.30pm at Rye Community Primary School.

PRESENT: Niki Stuart (NST), [Chair]; Martin Dilworth (MDI), Jane Howard (JHO), Helen Mucci (HMU), Gwyn Williams (GWI).

In Attendance: Kelly Martin (KMA), Deputy Headteacher, Kate Jenner, [Acting Clerk].

ACTION BY:

1. Welcome and Apologies

1.1 The chair welcomed everyone to the meeting. There were no apologies as all current members were present.

2. Declarations of Interest

2.1 None declared in relation to the business of this meeting.

3. Trust Update

3.1 None available

4. Matters of an urgent nature

4.1 None for report to this meeting.

5. Letter to Governors from David Cooper (Acting Chair of Trustees) and Tim Hulme (CEO)

Governors noted the receipt of undated letter titled 'Rye Academy Trust Update – September 2017.

The content of which was discussed.

Discussion regarding option of recruiting another Parent Governor.

General agreement that the loss of the Governor Tier in Academy structure is a concern.

Concern noted of line of responsibility and support to Senior Leadership Team of Primary School.

6 The headteacher reported verbally on progress of School Improvement Plan for 2017-2018

6.1 Performance driven priorities for SIP are:

1) Attendance

Discussion points relating to the above as follows:

Employ help of PTA to assist communication to parents, High Priority communication to parents via school newsletter, possibility of promoting whistle blowers, Chair suggested looking at ESCC Campaign 'Get a Grip', promoting 8.30am start (not 8.45am), rewards that get to parents i.e. Jempsons vouchers, publish link between poor SATs performance with poor attendance. Chair advised target has been increased to 97%. JHO to amend.

2) Reading

Discussion points relating to the above as follows:

KS2 SATs results: Teachers Assessments were accurate and moderated. Test environment, timings discussed, JHO/KM to look into improving resilience, mock tests, test prep starting earlier.

3) Groups vulnerable to underachievement

- a. Pupil Premium
- b. SEND
- c. High KS1 Attainers

JHO

Senior Leadership Team to continue work on School Improvement Plan and pass to Governors.

6. Headteacher's Report

JHO gave a verbal update – due to only being back 3 days.

- 6.1 a) The Headteacher updated the number on roll 417 with 41 of those being in Nursery.
- b) Headteacher confirmed that attendance remains an issue with 76% on day of meeting. Refer to Attendance being 1st Priority on SIP.
- c) Safeguarding: Nothing to note.
- d) Staffing changes: Lewis Croft, Louise Payne and Laura McDonald in Year 6. Beth Dicker EYFS Teacher in Minnows (replacement for Abbie Lee – Maternity Leave) financial concern cited by HMU over full time replacement for a part time post – JHO confirmed no financial concerns, decision to free up Vicky Isted to teach in Nursery and time to lead EYFS. Finance has been released elsewhere in pastoral structure. Vicky Isted will also cover Fran Rattray's maternity leave from Christmas.

7. Minutes of the Meeting of 17th July 2017

A copy of the minutes was circulated with the agenda.

- 7.1 The minutes were signed and accepted.

Meeting closed: 6.00pm

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Initials: