

Rye Community Primary School Learning and Teaching Board

15 July 2016

MINUTES

A meeting of Rye Community Primary School Learning and Teaching Board was held on Friday 15th July 2016 at 4.00pm at Rye Community Primary School.

PRESENT: Niki Stuart (NST), [Chair]; Ann Cockerham (ACO), (arrived 5.10pm), Jane Howard (JHO), Gwyn Williams (GWI).

APOLOGIES: Martin Dilworth (MDI), John Hart (JHA), Sam MacNicol (SMA), Malcolm Wallace (MWA),

In Attendance: Sally Welch (SWE), [Clerk].

ACTION BY:

1. Declarations of Interest

1.1 Noted: there were no declarations of interest in relation to the business of this meeting.

2. Minutes of the Meeting of 20th June 2016

2.1 Received: the Minutes of the meeting of 20th June 2016.

2.2 Resolved: to approve and sign the Minutes as a correct record. Progress against agreed actions was reviewed in the meeting.

3. Progress, Attainment and Assessment

3.1 Received: JHO presented Pupil Progress data which was reviewed in the meeting.

3.2 Noted: in discussion:

a) an overall positive trend in pupils meeting the expected standard (term 1 to term 6 comparison).

b) in response to questions from governors, JHO confirmed that the assessment methods in place ensure the school has a high level of confidence in the accuracy and security of judgements on pupil progress.

c) governors questioned intervention strategies for pupils in the category (red) – ‘working on a target from a previous year group’. Intervention strategies and support plans for individual pupils were explained by JHO and discussed in the meeting.

d) governors challenged actions to address the profile in Years 3 & 4 for pupils working on a target from a previous year group. JHO outlined school strategies in place to close learning gaps, including support from the intervention team. This would be a continuing area of priority focus.

e) governors challenged the progress data for persistent absentees v. not persistent absentees which appeared to indicate that pupils are making progress at the same rate. JHO agreed to provide a further breakdown of the data. The chair commented that attendance levels across the three settings had been raised by DfE Advisors during the DfE Monitoring visit (14th July 2016). In response to questions, JHO confirmed the headline attendance figure for RCPS as 94.6%.

f) governors requested an addition to the data to show attainment levels in relation to national expected standards.

g) governors requested further breakdown of Year 6 data by reading, writing and maths.

3.3 Resolved: actions were agreed as at 3.2 e, f, g, above.

JHO

4. School Improvement Plan (SIP)

- 4.1 Received: JHO presented a progress update on the SIP which was reviewed in the meeting.
- 4.2 Resolved: following discussion, to note the latest progress update and continuing focus on raising attainment and improving outcomes.

5. Headteacher's Report

- 5.1 Received: the Headteacher's Report, focusing on actions being taken to address school improvement priorities. The report was reviewed in detail in the meeting.
- 5.2 Noted: in discussion of the above:
- a) the meeting received an update on recent in-year admissions.
 - b) the leadership team have established non-negotiables for English and Maths and all curriculum areas setting clear expectations for the beginning of the new academic year.
 - c) a change to the attendance incentive scheme (Punctuality Penguin) which will in future be awarded to the class which has no lates. The school is proactive in addressing attendance, taking immediate action to follow up all instances of absence.
 - d) the September 2016 intake into Reception will be weighted towards boys and the design of the curriculum will take this into account to support active engagement of all pupils.
 - e) the very positive impact of school action in relation to Phonics. The school will continue intervention in Phonics for Pupil Premium and SEN pupils.
 - f) the response from parents to the new format report– which includes Flic assessment data – has been very positive.
 - g) the meeting discussed the ongoing building programme and contingency plans in place to minimise impact. Potential alternative uses for the vacated nursery space were discussed – including art/music therapy, family support/counselling.

6. Safeguarding

- 6.1 Noted: the Safeguarding update presented in the Headteacher's Report. JHO alerted governors to concerns within school about the response from external agencies to safeguarding referrals.

7. Chair's Report

- 7.1 Noted:
- a) the Trust has appointed a Chief Executive Officer – Tim Hulme – who will take up post from September 2016.
 - b) the chair congratulated students and staff on the quality of work shown at the Art Exhibition.

8. Election of LTB Chair

- 8.1 Noted: the clerk took the chair for this item. One nomination had been received:
- Nominee
NST (self-nomination)
 - Seconded
GWI
- 8.2 Resolved: that NST should be elected Chair for 2016-17 by general agreement of members. The decision would be re-affirmed at the first full governing body of the new academic year.

9. Meeting Dates 2016-17

9.1 Noted: that members would be consulted on meeting dates outside of the meeting.

10. Any other business

Rights Respecting Schools Award

10.1 Noted: JHO reported that the school has chosen six Articles to focus on in working towards the Award: 29, 28, 19, 31, 12, 23. The school has involved the children in this selection, with three of the Articles chosen by class vote.

Retirement of Executive Principal

10.2 Noted: the chair made a presentation to ACO on the occasion of her last LTB meeting prior to retiring at the end of August. The chair thanked ACO on behalf of the LTB for her commitment and support to the schools and the trust with best wishes for a long, happy and restful retirement.

Meeting closed: 6.15pm