

Rye College Full Governing Body Meeting

14 May 2015

MINUTES

A meeting of the Rye College Full Governing Body was held on Thursday 14th May 2015 at 6.00pm in the Learning Resource Centre, Rye College.

PRESENT: Jane Burnett (JBU) [Chair]; Ian Bryan (IBR), David Cooper (DCO), (arrived 6.30pm), Sally King (SKI), Jo Kirkham (JKI), Nicola Midgley (NMI), Nicola Podd (NPO), Hazel Russell (HRU), Francine Thomson (FTH), Max Victory (MVI).

APOLOGIES: Luke Atkinson (LAT), Ann Cockerham (ACO), Sarah Glen (SGL), Alan Lloyd-Smith (A L-S), Allen Mills (AMI), Gina Potter (GPO).

In Attendance: Ali Bayley (ABA), Colin Riggs (CRI), Sally Welch (SWE) [Clerk].

**ACTION
BY:**

1. Introduction

1.1 Noted:

a) the Chair opened the meeting by welcoming Max Victory, who had been invited to observe the meeting in accordance with the Governing Body's agreed procedures for the recruitment of new members.

b) the Chair also welcomed Luke Atkinson (in absentia) who was joining to fill the position of Parent Governor vacated by Allen Mills. It was noted that LAT has agreed to lead on developing ideas for raising the Governing Body's profile and engagement with parents and the community. This was a carry forward action from the Governing Body self-review last year.

2. Declarations of Interest

2.1 Noted: that no member(s) of the Governing Body had declared an interest in relation to any item(s) on the agenda.

3. Minutes of the Meeting of 20th January 2015

3.1 Received: the Minutes of the meeting of 20th January 2015.

3.2 Resolved: to approve and sign the Minutes as a correct record. Governors reviewed progress against agreed actions.

4. Finance Update

4.1 Noted: governors received and discussed the Rye College (RCS) Management Accounts & Notes for the Period Ended 31st March 2015.

5. Pupil Premium

5.1 Noted:

a) governors discussed the Consultant Head teacher Report (16th March 2015 visit) on Pupil Premium (PP) and associated action plan as previously circulated.

b) it was noted that NPO has agreed to be the Governing Body PP Champion as suggested in the report.

c) CRI reported that the PP statement on the college website had been updated. Figures for PP expenditure had been confirmed by the Trust's Finance Director.

Year 7 Catch-Up Funding

5.2 Noted: CRI reported that Year 7 Catch-Up Funding has been used to fund the LIT programme. Students and staff were very positive about outcomes in terms of student progress and enabling students to be self-managing learners.

5.3 Resolved: governors requested evidence of impact of the programme. CRI

6. Curriculum Update

6.1 Received: the Principal presented a paper on changes to the Key Stage Three Curriculum for 2015-16 as circulated.

6.2 Noted: governors discussed the proposed changes in detail. The chair reported that the college would be measured against Best 8 as of next year which supported the continuation of a broad and balanced curriculum offer which can engage and challenge students. This was endorsed by governors.

6.3 Resolved: governors approved the changes to the Key Stage Three Curriculum for 2015-16 as set out in the paper.

Progress 8 update

6.4 Noted: ABA made a presentation on Progress and Attainment 8 as attached to these Minutes. Governors discussed the implications of the new requirements for the Rye College curriculum, student progress and attainment.

KS4 Update on Predicted Results for Summer 2015

6.5 Received: governors discussed Year 11 predictions for summer 2015 examinations as set out in the CIP. It was noted that this group will be the final cohort to be measured against a 5+ A*-C outcome.

7. Governor Monitoring

7.1 Received: KS3 and KS4 monitoring reports for term 4 as previously circulated. Governors broke into their Key Stage groups to action plan governor monitoring for term 5, using the new monitoring pro-forma.

7.2 Resolved:

a) governors agreed that the new pro-forma should be adopted to record all monitoring activity with clear identification of outcomes, including proposed actions. ALL

b) KS3 monitoring focus for term 5: CIP reference 2.5 'Quality of Experience'- to monitor impact of work with underachieving students. Governors to attend learning trios meeting on Tuesday morning and see a group of KS3 students to talk to them about their experiences. Also monitoring of impact of efforts to close the Pupil Premium gap. KS3 Govs

c) KS4 monitoring focus for term 5: CIP reference 1.4 'QA of student outcomes'. To monitor impact of revised marking and feedback policy and in particular to focus on new 'book look' arrangements in which teachers are required to submit examples of good marking practice each Monday.

KS4 Govs

8. Exclusions

8.1 Resolved: to establish a working party to consider strategies to promote inclusion. The Principal reported that ESCC are withdrawing all alternative provision. The chair thanked HRU, SKI and NPO for agreeing to join NMI on the working party. A report would be made to the next meeting.

**WP
Members**

9. Governor Training

9.1 Noted: governor Safeguarding training on Monday 15th June, 5.00pm – 7.00pm, at Rye Primary.

10. Safeguarding

10.1 Received: the Safeguarding in Schools Review for Rye College. FTH reported on progress against the action plan.

11. Chair's Report

11.1 Noted: the Chair reported on correspondence received and action(s) taken.
a) JBU reported that she would be standing down as chair & governor of RC and trustee of RAT on 1st September 2015. As there had been no nominations for chair or vice chair forthcoming from members, succession planning had been referred to the Trust to consider. There were discussions ongoing at Trust level about future focus and governance structure across the three schools. The likely remit being focused on quality of learning and teaching as monitored through the CIP.
b) plans for developing the Rye Educational Quarter were beginning to coalesce. A mini-conference would be held on 10th June to shape the vision. HRU would be attending.
c) ESCC Professional Governance newsletter as previously circulated.

12. Health and Safety

12.1 Noted: DCO reported that the cause of the fire in the science prep room was unknown. Two Portakabins would be arriving tomorrow to provide additional space. DCO reported that the Trust's insurers had provided exemplary service and this should be borne in mind when the Trust has to make a decision about whether to remain with commercial insurers or transfer into the DfE scheme.

13. Any Other Business

Appointment of New Governor

13.1 Resolved: by unanimous agreement of the Governing Body to accept MVI as a probationary Governor.

Governing Body Self-Review

13.2 Resolved: to circulate new date(s) for the FGB review for 2014-15.

Governing Body Membership

- 13.3 Resolved: to thank AMI (in absentia) for his contribution to the work of the Governing Body during his term as a Parent Governor.

Events

- 13.4 Noted:
- a) the Principal invited governors to attend Year 11 Leavers' Assemblies.
 - b) invitations to Rye College Annual Awards Ceremony were distributed.
 - c) the chair invited governors to a Pizza Party on Sunday 19th July at 12:00.

14. Date of Next Meeting

- 14.1 Noted: that the Governing Body would meet on 14th July 2015 at 12.30pm (Student Presentations followed by FGB). Various suggestions were made for student presentations which the Principal would coordinate.